



Garton on the Wolds Parish Council

Clerk: Catherine Clark 19 Princess Road, Market Weighton, York YO43 3BX
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28th April 2016

Dear Councillor

You are hereby summonsed to attend the Annual Meeting of Garton on the Wolds Parish Council to be held in the **School, Station Road, Garton on the Wolds at 7.15pm on 4th May 2016.**

Members of the public are welcome to attend the meeting.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Clark

Catherine Clark
Clerk of the Council

AGENDA

1. To elect the Chairman of the Council and to receive the chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. To receive apologies and approve reasons for absence.
4. Approval of minutes of Annual Meeting: to approve the minutes of last year's meeting of the 20th May 2015.
5. To review Standing Orders
6. To review Financial Regulations
7. To re-appoint the services of the internal auditor
8. To review Committee Structures and to appoint members to serve on the under mentioned committees: HR (Personnel Committee)
9. Outside bodies: To appoint 2 representatives to serve on the following organisation: ERNLLCA (District committee)
10. To review the asset register.
11. To review the insurance requirements
12. To review and agree the dates of ordinary meetings up to 30th April 2017

Catherine Clark ACII Dip Comp (Open)
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