

**Garton on the Wolds Parish Council**

**gartonparishcouncil.eastriding.gov.uk**

**Document Reference 1/2024-25**

**11th May 2024**

Garton on the Wolds Parish Council – Minutes of the Annual Meeting held on **2nd May** at 19:15 in the School, Station Road.

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| Present |  |  |
| Cllr Daniel Wilson | DW | Chairman |
| Cllr. Alison Botten | AB | Councillor |
| Cllr. Mike Benton-Rose | MBR | Councillor |
| Cllr. Stuart Dixon | SD | Councillor |
| Cllr. Claire Cawkwell | CC | Councillor |
|  |  |  |
| Attended by |  |  |
| **Officers** |  |  |
| Catherine Simpson | CS | Clerk and RFO |
| **Others** |  |  |
|  |  |  |
|  |  | 1 member of the public |
|  |  | **Action** |
|  | WELCOME |  |
|  | The Chairman welcomed everyone to the meeting and read the Recording Declaration. |  |
| **24/25-1** | ELECTION OF CHAIRMAN OF THE COUNCIL |  |
|  | **RESOLVED:** Councillor Alison Botten was elected as Chairman and signed her Declaration of Acceptance of Office (DS/SD).The Clerk thanked Councillor Daniel Wilson for his service as outgoing Chairman. |  |
| **24/25-2** | **ELECTION OF VICE CHAIRMAN OF THE COUNCIL** |  |
|  | **RESOLVED:** Councillor Daniel Wilson was elected as Vice Chairman (AB/MBR). |  |
| **24/25-3** | **APOLOGIES FOR ABSENCE** |  |
|  | Apologies were received from Councillor Tom Cawkwell and the reason approved. |  |
| **24/25-4** | REVIEW OF STANDING ORDERS |  |
|  | **RESOLVED:** That the standing orders be adopted. |  |
| **24/25-5** | **REVEW OF FINANCIAL REGULATIONS** |  |
|  | **RESOLVED**: That the Financial Regulations be adopted. |  |
| **24/25-6** | **APPOINTMENT OF INTERNAL AUDITOR** |  |
|  | **RESOLVED:** That Richard Dixon be re-appointed as internal auditor. |  |

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| **24/25-7** | **OUTSIDE BODIES** |  |
|  | **RESOLVED**: That Councillor Dixon & Councillor Claire Cawkwell be appointed as representatives on the ERNLLCA (District Committee). |  |
| **24/25-8** | **REVIEW OF ASSET REGISTER** |  |
|  | **RESOLVED**: That Council adopt the asset register. |  |
| **24/25-9** | **REVIEW OF INSURANCE** |  |
|  | The insurance was recently reviewed prior to audit. |  |
| **24/25-10** | **COUNCILLOR ROLES** |  |
|  | It was agreed that Councillor Claire Cawkwell replace Councillor Botten as the portfolio holder for Human Resources and that Councillors Claire and Tom Cawkwell both administer the Community Speed Watch project.All other roles remain the same. |  |
| **24/25-11** | **MEETING DATES**  |  |
|  | **RESOLVED:** That meetings be held on the first Thursday of each month. |  |

Meeting closed at 19:35

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX

 Telephone: 01430 872239 /Email: garton.clerk@hotmail.co.uk