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**Garton on the Wolds Parish Council**

**gartonparishcouncil.eastriding.gov.uk**

**Document Reference 2/2024-25**

**11th May 2024**

Garton on the Wolds Parish Council – Minutes of the meeting held on the **2nd May 2024** at 19:35 in the School.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | |  |  | |
|  | |  |  | |
| Cllr. Alison Botten | | AB | Chairman | |
| Cllr. Daniel Wilson | | DW | Vice Chairman | |
| Cllr. Mike Benton-Rose | | MBR | Councillor | |
| Cllr. Stuart Dixon | | SD | Councillor | |
| Cllr. Claire Cawkwell | | CC | Councillor | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk | |
| **Others** | |  |  | |
| 1 member of the public | |  |  | |
|  |  | | | **Action** |
|  | WELCOME | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **24/25-12** | PUBLIC OPEN FORUM | | |  |
|  | A member of the public advised that they had been watering the hanging baskets outside the bus shelter. | | |  |
| **24/25-13** | APOLOGIES | | |  |
|  | Apologies were received from Cllr. Tom Cawkwell and the reason accepted. | | |  |
| **24/25-14** | DECLARATIONS OF INTEREST | | |  |
|  | None. | | |  |
| **24/25-15** | **CO-OPTION** | | |  |
|  | **RESOLVED:** to co-opt Adrian Black as Councillor with immediate effect (MBR/SD). | | |  |
| **24/25-16** | **MINUTES OF PREVIOUS MEETING(S)** | | |  |
|  | **RESOLVED:** to adopt the minutes of the following meetings as a true record:  Ordinary Meeting of Council 4th April 2024 (DW/MBR). | | |  |

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| --- | --- | --- |
| **24/25-17** | **FINANCE** |  |
|  | Councillor Botten declared an interest in the payments as she is friends with one of the payees.   1. **RESOLVED:** to approve the payments listed below:   ERYC - £291.67 – pest control services  Craig Duncan - £450.00 – laying of concrete base for bench  Kaye Middleton - £120.00 – payroll services  Streetmaster - £943.20 – bench  Npower - £23.55 – unmetered electricity   1. **RESOLVED:** to approve the accounts for April and sign the bank reconciliation. 2. **RESOLVED:** to increase the daily payment limit for internet banking to £1500 (DW/AB) |  |
| **24/25-18** | **VILLAGE MAINTENANCE** |  |
|  | 1. Reports have been received of dog fouling in the Churchyard   **RESOLVED:** to purchase some simple signs which can be stuck in the ground asking people to clean up after their dogs. The idea of a dog waste bag dispenser was discussed but it was felt that this was open to abuse. A budget of £20.00 was agreed for the signs (SD/DW).   1. Councillor Benton-Rose has spoken with Morrisons Utilities about the work undertaken on behalf of Yorkshire Water along Church View. He was told that this had been completed, however, Councillor Dixon advise that this was not the case therefore he will follow it up. |  |
|  | **ACTION:** Cllr. Botten to research signage and Cllr. Benton-Rose to contact Morrisons Utilities. | **AB**  **MBR** |
| **24/25-19** | **HIGHWAYS** |  |
|  | 1. Community Speed Watch – two sessions have taken place and more are planned. It is hoped to undertake at least two per week. 2. Station Road signage – the Clerk has contacted Ward Cllr. Michael Lee for an update on this. 3. Green lanes – Cllr. Botten advised that Garton Balk will stay closed at both ends. The York to Sledmere section will reopen from the Monument to Wetwang. |  |
| **24/25-20** | **TELEPHONE BOX / DEFIBRILLATOR** |  |
|  | Cllr. Botten checked the defibrillator on the 1st of May and everything was fine. Cllr. Benton-Rose is going to speak to an ex work colleague for some assistance with swapping out some of the glass / Perspex panels with 2 defibrillator signs already purchased. |  |
| **24/25-21** | **OUTDOOR SPACES** |  |
|  | 1. Bus shelter – Cllr. Botten has obtained some estimates for work on the bus shelter and the Clerk will apply for some money from the Do it for East Yorkshire grant scheme. It was agreed to include two new planters 2. Water pump – a resident has offered the village a water pump for Pump Lane. Cllr. Botten will research where the best location for this. 3. Summer planters – a budget of £200.00 was agreed for the purchase of plants & compost.   A discussion took place as to whether to replace the two hanging baskets at the bus shelter, however, it was agreed to keep them. |  |
| **24/25-22** | **EXTERNAL MEETINGS** |  |
|  | The ERNLLCA District Meeting took place on the 18th April and was attended by Cllr. Botten. Amongst other things, one of the topics discussed was the Carbon Net Zero initiative.  The Clerk advised that the ERNLLCA Executive Committee are short of female representation and that perhaps Cllr. Botten may wish to apply. Cllr. Botten advised that she would be happy to consider this.  **ACTION:** Clerk to contact ERNLLCA. |  |
| **24/25-23** | **ADMINISTRATION** |  |
|  | 1. Policies & Procedures – the following policies & procedures were reviewed and adopted: 2. Officer & Councillor Protocol 3. Christmas Lights Risk Assessment 4. The catering arrangements were discussed for the Annual Parish Meeting on the 16th May. It was agreed to give a donation of £50.00 to the Yorkshire Wolds Railway by way of a thank you for their presentation. |  |
| **24/25-24** | **CORRESPONDENCE** |  |
|  | The portrait of HM King Charles III has been received. It was thought that the school may wish to display this.  All relevant emails have been circulated. |  |
| **24/25-25** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | 1. Internal audit 2. Over feeding of ducks 3. Cllr. Tom Cawkwell has given his apologies for the June meeting. |  |
| **24/25-26** | **NEXT MEETING** |  |
|  | The next meeting will take place on the 6th of June in the School.  The meeting closed at 20:53 |  |
| **24/25-27** | **CONFIDENTIAL SECTION** |  |
|  | **RESOLVED:** that due to the confidential nature of the business being transacted the press and public were excluded from the remainder of the meeting (Section 1(2) of the Public Bodies Admissions to Meetings Act 1960).  **RESOLVED:** that this item did not need to be discussed confidentially.  It was agreed to form an HR Committee comprising of Cllrs. Cawkwell, Dixon and Wilson. The Terms of Reference will be discussed at the June meeting. |  |

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX

Telephone: 01430 872239 /Email: garton.clerk@hotmail.co.uk