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**Garton on the Wolds Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: garton.clerk@hotmail.co.uk**

24th April 2025

Dear Councillor

You are hereby summonsed to attend the Annual Meeting of Garton on the Wolds Parish Council at **19:15 on 1st May 2025** in the School, Station Road.

Members of the public are welcome to attend the meeting.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

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Clerk of the Council

**AGENDA**

1. To elect the Chairman of the Council and to receive the chairman’s Declaration of Acceptance of Office.
2. To elect the Vice Chairman of the Council.
3. To receive apologies and approve reasons for absence.
4. To review Standing Orders
5. To review Financial Regulations
6. To re-appoint the services of the internal auditor
7. Committees: to appoint 4 members to the HR Committee
8. Outside bodies: To appoint 2 representatives to serve on the following organisation:

ERNLLCA (District committee)

1. To review the asset register.
2. To review the insurance.
3. To review the following policies and procedures:

Health & Safety Policy

Recording Policy

Media Policy

Equality & Diversity Policy

Scheme of Publication

Poppy Wreath Protocol

Data Protection Policy

Bullying & Harassment Policy

Code of Conduct

1. To review the following risk assessments:

General

Management

Snow & Ice Clearing

Pond

Christmas Lights

1. To review councillor roles.
2. To agree the dates of ordinary meetings up to 30th April 2026 as the 1st Thursday of the month.

 **4hctober 5th December 55282**