

**Garton on the Wolds Parish Council**

**gartonparishcouncil.eastriding.gov.uk**

**Document Reference 2/2025-26**

Garton on the Wolds Parish Council – Minutes of the Annual Meeting held on **1st May** **2025** at 19:54 in the School, Station Road.

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| Present | |  |  | |
| Cllr. Alison Botten | | AB | Chairman | |
| Cllr. Daniel Wilson | | DW | Vice Chairman | |
| Cllr. Mike Benton-Rose | | MBR | Councillor | |
| Cllr. Stuart Dixon | | SD | Councillor | |
| Cllr. Adrian Black | | AMB | Councillor | |
|  | |  |  | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
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|  |  | | | **Action** |
|  | WELCOME | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **25/26-15** | OPEN FORUM | | |  |
|  | **RESOLVED:** that the meeting be temporarily suspended for a period of up to 15 minutes ti allow for a period of public participation during which members of the public may address the Council on any matter affecting the parish.  The following issue was raised by Councillors in their capacity as residents:  There is a requirement for a sign on the school gate to inform and direct people to where meetings are held. This would only be displayed on the evenings when meetings are taking place. | | |  |
| **25/26-16** | **APOLOGIES FOR ABSENCE** | | |  |
|  | Apologies were received from Ward Cllr. Mark Blakeston and Ward Cllr. Michael Lee and the reasons approved. | | |  |
| **25/26-17** | **DECLARATIONS OF INTEREST & DISPENSATIONS** | | |  |
|  | 1. Cllr. Botten declared a pecuniary interest in the Finance section as she was being reimburse. 2. There were no dispensations. | | |  |

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| **25/26-18** | APPROVAL OF MINUTES |  |
|  | 1. There were no issues or observations from the minutes of the following meetings:   Ordinary meeting 3rd April 2025  Annual Parish Meeting 10th April 2025   1. **RESOLVED:** to adopt the minutes of the above meetings as a true record (SD/MBR). There was one abstention. |  |
| **25/26-19** | **WARD COUNCILLOR UPDATE** |  |
|  | There were no Ward Councillors present. |  |
| **25/26-20** | **FINANCE** |  |
|  | 1. The following payments were approved:  |  |  |  | | --- | --- | --- | | Kaye Middleton | £126.00 | Payroll services | | ERYC | £307.23 | Pest control | | Aubergine | £598.00 | Website design | | Alison Botten | £121.77 | Pin badges (VE Day) | |  |
|  | 1. **RESOLVED:** to approve the end of year accounts and sign the bank reconciliation. 2. **RESOLVED:** that due to its income & expenditure falling below the £25,000 threshold and having fulfilled the required criteria, Garton on the Wolds Parish Council be exempt from external audit (DW/MBR). |  |
| **25/26-21** | **PLANNING** |  |
|  | **RESOLVED:** that Council had no objections to make on the following application:  **25/00740** – Pentland House, Elmswell Road, Garton on the Wolds  Proposal: Erection of a single storey extension, alterations to doors and windows,  and erection of a 1.8m high fence and gate  Applicant: Mr And Mrs S Garner  Application Type: Full Planning Permission  **RESOLVED:** that Council had no objections in respect of the following application provided that the work is carried out to the required standard in accordance with the paperwork provided. |  |
|  | **25/01027/TPO** – 1 Waggoners Lane, Garton on the Wolds  Proposal: TPO - GARTON ON THE WOLDS NO. 2 - 2009 (REF 1199) T1. GARTON  ON THE WOLDS CONSERVATION AREA - Crown reduce 1 no. Beech  tree (T1) by 2-2.5 metres and crown thin by 5% in order to increase the  amount of light into the rear garden during the summer months  Applicant: Mr Simon Pratt  Application Type: Works to Protected Trees |  |

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| **25/26-22** | **VILLAGE MAINTENANCE** |  |
|  | It is noted that contactors will be spreading road chippings on the 16th May.  There is a problem with trees near Brickyard Cottages leaning into the road. As a result, vehicles are using the grass verge on the right hand side of Station Road. The Clerk will contact ERYC.  **ACTION:** Clerk to contact ERYC. | **CS** |
| **25/26-23** | **HIGHWAYS** |  |
|  | 1. Request for a school crossing / 20 mph speed restriction. Cllr. Botten proposed that two flashing signs be purchased with the Council paying for half of the cost in order to expedite the process. This was seconded by Cllr. Dixon.   **ACTION:** Clerk to contact Highways Officer to agree to proposal and our offer of match funding. Submit request to Highways that road planings are spread at parking area at entrance to Garton Balk (north section). | **CS** |
| **25/26-24** | **TELEHONE BOX & DEFIBRILLATOR** |  |
|  | Cllr. Botten checked the defibrillator over Easter weekend and everything was in order. |  |
| **25/26-25** | **GREEN LANES** |  |
|  | It was agreed that Cllr. Botten will draft a letter to ERYC asking for a price to cut the surface vegetation along Garton Balk.  **ACTION:** Cllr. Botten to draft letter. | **CS** |
| **25/26-26** | **OUTDOOR SPACES** |  |
|  | 1. Summer planting: **RESOLVED** to set a budget of £100 in this respect. 2. Donation of sapling by village resident: **RESOLVED** that this would be very welcome. |  |
| **25/26-27** | **EXTERNAL MEETINGS** |  |
|  | Cllr. Botten attended the recent ERNLLCA District Committee meeting. There have been improvements in public transport and Garton on the Wolds now has an extra bus on a Saturday which is a circular journey to Driffield. |  |
| **25/26-28** | **PROJECTS / EVENTS** |  |
|  | 1. Armoured cabling to the phone box – no update available. 2. VE Day 80 update – the pin badges have been ordered for the school pupils. A grant has been received from ERYC to cover the costs of food an drink for the picnic in the playground. The School will send receipts to the Clerk. Cllr. Benton-Rose and Cllr. Stuart Dixon have sited the soldier silhouettes in the village. |  |
| **25/26-29** | **ADMINISTRATION** |  |
|  | 1. Proposed move to .gov.uk domain:   The order for the website and domain has been submitted. The preferred colour theme is mid to dark blue. Aubergine need to know whether Council would like its logo digitising. It was agreed that the Clerk would ask them to send through a digitised image for consideration.  Cllr. Botten offered to standardise the look of the various policies and procedures.  The Clerk will look into the broken links for the Complaints Policy, Social Media Policy and Member & Officer Protocol.  The HR Committee needs to review its policies and procedures also. |  |
|  | 1. Proposed boundary changes:   Cllr. Botten has drafted the letter to ERYC on Council’s objections to the proposed changes. The letter was reviewed and it was agreed that the Clerk submit this to Local Government Boundary Commission consultation.  **ACTION:** Clerk to send letter, | **CS** |
| **25/26-30** | **CORRESPONDENCE** |  |
|  | It was suggested that the Clerk email the school asking for clarification of the procedure to follow should the alarm be activated. |  |
| **25/26-31** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | 1. The internal audit report will need to be revied and the AGAR form approved. |  |

Meeting closed at 20:58

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX

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