

**Garton on the Wolds Parish Council**

**gartonparishcouncil.eastriding.gov.uk**

**Document Reference 4/2025-26**

Garton on the Wolds Parish Council – Minutes of the meeting held on **3rd July 2025** at 19:15 in the School, Station Road.

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| Present | |  |  | |
| Cllr. Alison Botten | | AB | Chairman | |
| Cllr. Mike Benton-Rose | | MBR | Councillor | |
| Cllr. Stuart Dixon | | SD | Councillor | |
|  | |  |  | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
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|  |  | | | **Action** |
|  | WELCOME | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **25/26-48** | OPEN FORUM | | |  |
|  | There were no members of the public present. | | |  |
| **25/26-49** | **APOLOGIES FOR ABSENCE** | | |  |
|  | Apologies were received from Cllr. Adrian Black, Cllr. Daniel Wilson and Ward Cllr. Michael Lee and the reasons approved. | | |  |
| **25/26-50** | **DECLARATIONS OF INTEREST & DISPENSATIONS** | | |  |
|  | 1. Cllr. Alison Botten declared an interest in item 8b due to one of the payments being a reimbursement to herself. 2. There were no dispensations. | | |  |
| **25/26-51** | CO-OPTION | | |  |
|  | The Clerk advised that some interest has been shown in one of the vacancies, however, the person concerned has not yet lived in the village for a year. The Clerk will contact them again in a couple of months. | | |  |

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| **25/26-52** | APPROVAL OF MINUTES |  |
|  | 1. There were no issues or observations from the minutes of the following meetings:   Ordinary Meeting of Council 5th June 2025   1. **RESOLVED:** to adopt the minutes of the above meetings as a true record (MBR/SD). |  |
| **25/26-53** | **WARD COUNCILLOR UPDATE** |  |
|  | There were no Ward Councillors present. |  |
| **25/26-54** | **FINANCE** |  |
|  | 1. The following payments were approved:  |  |  |  | | --- | --- | --- | | CMB Computers | Anti-virus software | £65.00 | | Alison Botten | Reimbursement for plants | £79.37 | |  |
|  | 1. **RESOLVED:** to approve the accounts to the end of June and sign the bank reconciliation (SD/DW). Cllr. Botten abstained from the vote. |  |
| **25/25-55** | **PLANNING** |  |
|  | 1. **25/01264/STVAR** – Land North & East of the Allotments, Cemetery Lane, Driffield   **Proposal:** Variation of Condition 17 (A614 improvement) and Condition 32 (approved plans – roundabout arrangements) of planning permission 22/03976/STOUT (Outline – Erection of up to 313 dwellings and up to 68 extra care units with associated infrastructure, construction of roundabout onto A614, associated earthworks and new farm access (access to be considered)) to allow changes to the geometry of the roundabout.  **Location:** Land North & East of Allotments, Cemetery Lane, Driffield, YO25 5NJ.  **Applicant:** Keepmoat Homes  **Application Type:** Strategic – Variation of Condition(s)  **RESOLVED:** that there were no observations to make.   1. The Old Butchers Shop – concerns were raised about the ongoing work. It was agreed that any issues should be raised directly with ERYC as residents and not as councillors. |  |
| **25/26-56** | **VILLAGE MAINTENANCE** |  |
|  | 1. Telephone box – Cllr. Dixon kindly offered to repaint the phone box and the pond railings. The Clerk will order the red paint for the box and Cllr. Dixon will source the black for the railings.   The replacement defibrillator signage will be installed once complete.   1. Station Road, near to Brickyard Cottages – the Clerk will chase Cllr. Wilson for the photos of the overhanging trees. 2. Dog fouling – there are lots of piles appearing every day. The Clerk will email Mike Hood to see if he still has the stencil and paint for the footpaths. Cllr. Botten to put something on Facebook. |  |
|  | **ACTION:** Clerk to chase Cllr. Wilson and email Mike Hood.  AB to put something on Facebook re dog fouling. | **CS**  **AB** |

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| **25/26-57** | **HIGHWAYS** |  |
|  | 1. School 20mph advisory signs – these are not up yet but a new speed indicator sign has gone up outside the Old Chapel on the corner of Shepherds Croft. 2. There is an ongoing issue between Station Road and the junction of A164 at Kirkburn. A pupil at the school in Garton who has no transport and has to potentially walk for 1.7 miles on a dangerous stretch of road. Cllr. Botten will speak to the Chairman of Kirkburn Parish Council to see if the two councils can work together on this issue. Ward councillor involvement would also be helpful. 3. The Clerk was asked to obtain a timetable if available for the road sweeper visits. |  |
|  | **ACTION:** Cllr. Botten to liaise with Kirkburn Parish Council. | **AB** |
| **25/26-58** | **TELEHONE BOX & DEFIBRILLATOR** |  |
|  | Cllr. Botten to check this on the 4th July. |  |
| **25/26-59** | **GREEN LANES** |  |
|  | Cllr. Botten has prepared and circulated a draft letter to ERYC Highways covering the following issues:   * Request for a quotation to cut surface vegetation on Garton Balk * Request to spread road planings at parking area.   **RESOLVED: to** send aforementioned letter.  It is noted that the top part of Garton Balk has been cut by a resident. |  |
|  | **ACTION:** Clerk to send letter to ERYC. | **CS** |
| **25/26-60** | **EXTERNAL MEETINGS** |  |
|  | The Clerk and Cllr. Botten had an online meeting with Aubergine on the 30th June to discuss the format of the website, see 25/26 - 61 (2). |  |
| **25/26-61** | **PROJECTS / EVENTS** |  |
|  | 1. Armoured cabling quotation for the phone box – Cllr. Benton-Rose has yet to receive the quotation in writing but has another contact who he can approach for a comparison quotation. 2. A meeting took place online on the 30th June between the Clerk, Cllr. Botten and Aubergine. The website menu has been tweaked and the colour scheme agreed. They now need all the documentation and between 10 and 15 images. Cllr. Botten to collate the documentation in pdf format.   Training is to take place in August.  A decision needs to be made about the logo as it will cost £350.00 plus VAT to digitise this. This will be placed on the next agenda. |  |
|  | **ACTION:** Cllr. Botten to collate documentation and Cllr. Benton-Rose to obtain further quote. | **AB**  **MBR** |
| **25/26-62** | **ADMINISTRATION** |  |
|  | 1. VE Day grant – the money has now been received and the Clerk will reimburse the school. 2. **RESOLVED:** to adopt the following policies / procedures:   Health & Safety policy  General Risk Assessment  It was agreed to carry forward the Equality & Diversity policy.   1. **RESOLVED:** that two tickets for the ERNLLCA conference be purchased, one for Cllr. Botten and one for Cllr.Dixon (or another) (AB/SD). 2. Clerk to book HR training for Cllr. Benton-Rose. |  |
|  | **ACTION:** Clerk to pay the school and book ERNLLCA tickets & training. | **CS** |
| **25/26-63** | **CORRESPONDENCE** |  |
|  | The Clerks & Councils Direct magazine has been received together with information on North Yorkshire Council’s local plan. |  |
| **25/26-64** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | Any items for consideration for the next agenda should be sent to the Clerk by noon on the 31st July. |  |
| **25/26-65** | **DATE OF NEXT MEETING** |  |
|  | The next meeting will be held on the 7th August in the Church. |  |

Meeting closed at 20:28

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX

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